

Fund Raising Procedures

Responsibilities The Board of AMAF is responsible for the implementation and review of this policy. All Board members, casual, permanent and contract staff and volunteers are responsible for adhering to this policy.

Procedures A Fundraising Sub-Committee will be formed to oversee the major fundraising tasks. The Fundraising Sub-Committee will report regularly to the Board, including tabling of meeting minutes at Board meetings. All fundraising activities must have the prior approval of the Board, as recorded in Board meeting minutes. A statement estimating income and expenses will be prepared prior to the commencement of any new fundraising activity that may present a financial risk to AMAF. Fundraising activities should not be undertaken if they will expose the organisation to significant financial risk.

Related Documents

- Board Fundraising Policy
- Investment Policy
- Code of Ethics

Authorisation Board of Directors

Last Amended 26 September 2020